

DEPARTMENT OF WASHINGTON
MARINE CORPS LEAGUE
BYLAWS
Enclosure Two (2)

Department Marine of the Year Society

1. Composition:

- A. The Department Marine of the Year Society shall be composed of the past recipients of the award.
- B. The Society shall elect a President.
- C. The President shall appoint a Secretary.
- D. The President and no less than three (3) members shall be in attendance when judging takes place.
- E. Each member must be in good standing with the Marine Corps League.

2. Letters of nomination:

- A. All nominees must be Regular Members, in good standing, or Permanent Life Members in the Marine Corps League (USMC, FMF Corpsman and FMF Chaplain Services). Associate and Life Associate Members are not eligible for this nomination.
- B. Letters of nomination shall originate from the Detachment level.
- C. A Detachment may submit more than one nominee.
- D. Any Marine of the Year Society member may submit a nomination when a deserving candidate has been overlooked by their Detachment. The nomination must be submitted, in writing, on MOY nomination forms. A nominee must receive a majority vote of the MOY Society members present to be accepted for nomination. (A minimum of three votes in addition to the nominating member shall be required.) Acceptance as a nominee qualifies the member as a nominee, not as the MOY.
- E. Each nomination must contain a statement of certification from the Detachment Commandant and Adjutant stating that the nominee was approved by a majority vote of the Detachment. (In the event, that the nominee is the Detachment Commandant, the letter will be signed by the Detachment Sr. Vice Commandant and the Detachment Adjutant. If the nominee is the Detachment Adjutant the nomination will be signed by the Detachment Commandant and the Detachment Sr. Vice Commandant.)
- F. Each letter shall contain the nominee's full name, Marine Corps League membership number, must delineate the nominee's accomplishments and the reason for the recommendation.
- G. Each letter shall be placed in a sealed envelope, addressed to the "President" Marine of the Year Society. The sealed envelope will then be placed in a second envelope addressed to the Secretary, Marine of the Year Society.
- H. All letters of nomination shall remain sealed until the Society meets for the selection process.
- I. All letters of nomination, if mailed, shall be received five (5) days prior to the Spring Staff Meeting, or may be hand delivered to the Society President or Secretary no later than 1100 on the day of the Spring Staff Meeting. Under no circumstances shall a nomination be submitted via e-mail.

3. Duties – Department Marine of the Year Society:

- A. President/Secretary shall receive all letters of nomination.
- B. Each member of the Society, present at the judging, shall judge each nominee and attest to their judgment by circling their assigned number at the bottom of each letter of nomination. The judging should take place during lunch break at the Spring Staff Meeting. If problems should arise, the President will make adjustments accordingly to ensure completion of the judging.
- C. The Secretary shall assure that an appropriate plaque and citation are secured for presentation at the Department Convention; Shall report all progress to the Society President.
- D. The Marine of the Year Society shall present the recipient as the last order of business at the grand banquet of the Annual Department Convention.
- E. In the event that the recipient is not present at the convention banquet, appropriate arrangements shall be made with the Detachment Commandant for presentation.

